

NEICAC Policy Council

1/19/21

This meeting was held via Zoom. Those participating: Greta (Monona), Joann (Oelwein), Anna (Waukon), Stacey (Guttenberg), Amber (Waverly), Heidi (Decorah), Sharon Burke, Cindy Petsche, and Denise Tapscott (staff). There was 1 visitor participating.

The meeting was called to order at 6:30 p.m. Roll was taken.

A motion to approve the November minutes was made by Greta and seconded by Anna. The motion carried. There was no meeting conducted in December.

Director's Report

Staff Changes: Doris Toj Lopez, 30-hr Co Teacher for Postville A has resigned. Rosa Rodriguez, 40-hr Co Teacher for Postville B has resigned. Hannah Jasper has been hired as the 40-hour Co Teacher, and we have a substitute who has expressed some interest in the 30-hr position.

Enrollment: Both Early Head Start and Head Start remain under enrolled. We continue to try to identify eligible children. As always, we could use your help with recruitment efforts. The Average Daily Attendance report was reviewed. Decorah and Postville CD were slightly below the 85% target goal due to quarantines, illness, medical appointments, transportation issues and/or a few no shows.

Budget: The enclosed December budget reports were reviewed. We will close the program year January 31, 2021. We are seeking approval to apply for a carryover of funds. With classrooms closed last spring and offering only virtual services, we did not use the funding as expected. A motion to apply for a carryover of funds was made by Anna and seconded by Greta. The motion carried. The non-federal share waiver has been submitted and we are awaiting approval.

LAP B-K Assessment: The enclosed Fall 2020 LAP B-K assessment report from Early Head Start was reviewed by Sharon. The scores are used to identify our program focus for the year. This will remain the same from last year-maintaining and increasing language development and cognitive development for all children in the program.

Focus Area 1 Review: We have received our program performance summary report from our Focus Area 1 review. OHS thanked staff for their engagement in the review process. The report includes the performance measures used to understand our programs progress toward program goals and implementing program services that promote outcomes for children and families. The program had no areas needing continuous improvement, no areas of concern, no areas of noncompliance and no deficiencies.

In-services: The Early Head Start in-service is set for February 1st. Staff will be renewing their CPR/First Aid certification. The Head Start in-service was held on January 18th. We had a special guest speaker Shawn & Shirley Brown who presented on improving CLASS scores using music, comedy and commentary. This was their second presentation for us. There was lots of great feedback from the teaching staff!

December Submitted Meal and Snack reports and CACFP reports were reviewed. Credit card bills were reviewed. All appeared to be in order.

Classroom Reports

EHS: virtual playgroups for January: Dynamite Dinosaurs (lg motor activities) and Celebrating Music

Cresco: No report

Decorah: Clothing study and milk study

Guttenberg: pet study and getting dressed for outdoors

Monona: Tubes and Tunnels, ball studies, Greta was a guest reader

New Hampton: No report

Oelwein A: recycling, patterns, sorting, and sequencing, math skills

Oelwein B: No report

Oelwein CD: Ball study, snowmen and colored snow, milk tasting

Oelwein E: No report

Postville A: No report

Postville CD: No report

Waukon A: Clothing study/laundry and milk study

Waukon B: No report

Waverly: Music study with homemade and pretend instruments

West Union: No study

The next meeting will be held on February 16th, 2020 at 6:30 p.m. via Zoom

The meeting was adjourned at 7:15 p.m.

Submitted by Denise Tapscott